



## **UGANDA YOUTH AND ADOLESCENTS HEALTH FORUM**

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**Date: 20<sup>th</sup> February 2024**

### **BACKGROUND:**

Uganda Youth and Adolescent Health Forum (UYAHF) is a youth lead and youth serving organisation that was established by vibrant youth advocates who are very passionate on health and wellbeing of adolescents. UYAHF was founded in 2013 and actively promotes and supports the sexual and reproductive health and rights (SRHR) of young people in Uganda.

UYAHF has an average of 12 staff who are actively in programme implementations and also support the youth in entrepreneurship and skills development.

UYAHF has a turnover of approximately 1 billion a year.

### **OBJECTIVE OF THE AUDIT**

The objective of the external audit is to express an independent professional opinion on the Financial Statements of UYAHF and its Projects in accordance with International Standards on Auditing (ISA) issued by the IFAC (International Federation of Accountants).

The Financial Statement consists of a consolidated financial statement as well as separate financial statements for the projects. The external auditor is also required to express a professional opinion on the soundness of the internal control systems, compliance to International Accounting Standards (IAS) & International Financial Reporting Standards (IFRS), compliance with the UYAHF financial regulations; and compliance with the applicable donor's rules and regulations.

### **AUDITORS EXPERIENCE AND QUALIFICATIONS**

The Audit firm should be registered and have a license from the Institute of Certified Public Accountants of Uganda (ICPAU). The Audit firm should have relevant experience in auditing NGOS and especially donor-funded projects. The auditor must have adequate staff with appropriate professional qualifications and suitable experience.

### **OTHER REQUIREMENTS**

- The auditors must be impartial and independent from all aspects of management financial interests in the entity being audited or those of its implementing/supervising agency or directly related entities.
- The auditor should not, during the period covered by the audit nor during the undertaking of the audit, be employed by the entity, serve as director for the entity, or have financial or close business relationships with any senior participant in the management of the entity.
- The auditors should disclose any relationship that might possibly compromise his/her independence during the conduct of the audit.

- The auditor must be willing to commit to a strict time-schedule as follows. The audit will take place in the 3<sup>rd</sup> week of March 2024. The draft report must be submitted in the 2<sup>nd</sup> week of April 2024. The final report must be submitted in the fourth week of April 2024.

SUBMISSION OF THE EXPRESSION OF INTEREST (EOI). Expression of Interest must be submitted by 16.00 hours on 04th March 2024. The audit firm submitting the EOI should ensure they send their EOI for "Provision of External Audit Services" via below email due to time limitations and hard copies to the address below. With your application, **please send us a price quotation** for the audit fee for our consideration during analysis. All EOIs should be addressed to:

Finance and Administration Manager –UYAHF, All envelopes should be clearly marked 'EOI Provision of External Audit Services' The EOI may also be submitted through email at [kembuderrick@gmail.com](mailto:kembuderrick@gmail.com) /[dnaluswa@uyahf.com](mailto:dnaluswa@uyahf.com) and copy in [praisem@uyahf.com](mailto:praisem@uyahf.com) with the subject Expression of interest for External Audit services.